**Seharmaya Simon**

**Curriculum Vitae**

**SEHAMAYA SIMON**

**10a Lady Young Road Morvant**

**seharmayasimon1@gmail.com**

**Tel: (868) 393-1175**

**General Information:** Date of birth May 3rd 1997

Identification No. 19970503020

Nationality Trinidadian

Sex Female

Status Single

**Institutions** St Francis Girls R.C School

Tranquility Secondary School

South East Port Spain Secondary

**Certificate Obtained CXC** Electronic Document Preparation Management II

Office Administration III

English III

Principles of Business II

Social Studies III

**Work Experience** Massy Stores

Part Time Cashier

June 2014-August 2014

Unemployment Relief Programme

Region 3 Laventille East

Clerical Assistant

December 2015 -February 2016

Ministry of Works and Transport

On the Job Training

Clerical Assistant

February 2016 - Present

**Reference** Candice Primus-Gabriel

Leading Rate

Trinidad and Tobago Coast Guard

Tel: 868-355-3184

Teanisha James

Fire Officer

Trinidad and Tobago Fire Service

Tel: 868-294-9394

Sean Annisette

Tranquility Secondary School

Principal

Tel: 868-688-6777